

**Industrial Training/ Attachment/Internship at
BITAC/TICI**

(Times New Roman; Font size: 18)

Organization Address

Duration

(Times New Roman; Font size: 14; one space gap after duration)

Course code: Course title

(Times New Roman Font size: 14)

(Signature of the supervisor with date)

Supervising Teacher

Name of Supervisor

Designation

Department Name

National Institute of Textile Engineering & Research

(Times New Roman Font size: 14)

Student ID	Name	Reg. No.	Roll No.	Session



*Department of Industrial and Production Engineering
National Institute of Textile Engineering & Research (NITER)*

A constituent Institute of the University of Dhaka

Nayarhat, Savar, Dhaka, Bangladesh

Submission date with year

(Times New Roman Font size: 14pt; Italic)

Acknowledgment

(Times New Roman Font size: 16)

(3 blank space)

In acknowledgment, credit should be given to individuals or organizations who have contributed to the Industrial Attachment/ Tour/ Training. The length of the acknowledgment should not exceed one page.

(Times New Roman 12pt normal font: line spacing 1.5: justified text pattern)

Executive Summary

(Times New Roman Font size: 16)

(3 blank space)

The section should contain a summary of the organization and a short account of the major activities carried out during the attachment period. The length of the executive summary should not exceed one page.

(Times New Roman 12pt normal font: line spacing 1.5: justified text pattern)

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Chapter 1

Description of Training Institute

[The following contents must be included using suitable subtopic names in the Description of Training Institute chapter.

- Name
- Training Program
- Year of establishment
- Location, Address
- Layout of the Organization

]

1.1 Subtopic 1 (Times New Roman 14pt bold)

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1.2 Subtopic 2

(Times New Roman 12pt normal font line spacing 1.5 lines, justified text pattern)

Table 1.1: Table Name (Times New Roman; 12 pt)

Table	Table Column Head		
Head	<i>Table column subhead</i>	<i>Subhead</i>	<i>Subhead</i>
copy	More table copy ^a		

FIGURE

Fig. 1.1: Example of a figure caption format [12 pt]

Chapter 2

Training on Manufacturing Process Systems

[The following contents must be included using suitable subtopic names in the Training on Manufacturing Process Systems chapter

- Machine Shop Technology
- Welding Technology
- Bench Fitting & Fabrication: Use of Hand Tools

(For each of the topics write the short descriptions of the machines/ processes with their functions and learning outcomes)

]

2.1 Subtopic 1

(Times New Roman 12pt normal font line spacing 1.5 lines, justified text pattern)

2.2 Subtopic 2

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2.2.1 Subtopic of Subtopic 2 (Times New Roman 12pt bold)

(Times New Roman 12pt normal font line spacing 1.5 lines, justified text pattern)

2.2.2 Subtopic of subtopic 2 etc.

2.3 Subtopic 3

(Times New Roman 12pt normal font line spacing 1.5 lines, justified text pattern)

Chapter 3

Training on Engineering Materials

[The following contents must be included using suitable subtopic names in the Training on Engineering Materials chapter.

- Engineering Materials
- Paints and Protective Coatings
- Seals
- Lubricants & Lubrication
- Non-Destructive Testing

(For each of the topics write the short descriptions of the machines/ processes with their functions and learning outcomes (for topics like seals and paints, write the classifications instead of machines))

]

3.1 Subtopic 1

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3.2 Subtopic 2

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3.2.1 Subtopic of Subtopic 2 (Times New Roman 12pt bold)

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3.2.2 Subtopic of subtopic 2 etc.

3.3 Subtopic 3

(Times New Roman 12pt normal font line spacing 1.5 lines, justified text pattern)

Chapter 4

Training on Engineering Mechanics & Thermodynamics

[The following contents must be included using suitable subtopic names in the Training on Engineering Mechanics & Thermodynamics chapter.

- Mechanical Power Transmission
- Pipe, Pipe Fittings and their Accessories
- Bearings
- Valves
- Pumps, Compressors & Turbines
- Alignment Technology
- Vibration Analysis
- Boilers
- Heat Exchanger, Cooling Tower & WHB
- Refrigeration & Air Conditioning

]

4.1 Subtopic 1

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4.2 Subtopic 2

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4.2.1 Subtopic of Subtopic 2 (Times New Roman 12pt bold)

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4.2.2 Subtopic of subtopic 2 etc.

4.3 Subtopic 3

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Chapter 5

Training on ICED & EEE Technology

[The following contents must be included using suitable subtopic names in the Training on ICED & EEE Technology chapter.

- Process Variable Measuring Element/Sensor
- Control Valve & PLC
- Electrical and Electronic Engineering Technologies

]

5.1 Subtopic 1

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5.2 Subtopic 2

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5.2.1 Subtopic of Subtopic 2 (Times New Roman 12pt bold)

(Times New Roman 12pt normal font line spacing 1.5 lines, justified text pattern)

5.2.2 Subtopic of subtopic 2 etc.

5.3 Subtopic 3

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Chapter 6

Training on Industrial Safety and Miscellaneous Topics

[The following contents must be included using suitable subtopic names in the Training on Industrial Safety and Miscellaneous Topics chapter.

- General Requirements of Industrial Safety
- Ball Mill, Rotary Kiln & Screw Conveyor
- IC Engine & Hydraulics Fundamental

]

6.1 Subtopic 1

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6.2 Subtopic 2

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6.2.1 Subtopic of Subtopic 2 (Times New Roman 12pt bold)

(Times New Roman 12pt normal font line spacing 1.5 lines, justified text pattern)

6.2.2 Subtopic of subtopic 2 etc.

6.3 Subtopic 3

(Times New Roman 12pt normal font line spacing 1.5 lines, justified text pattern)

Chapter 7

Impact of the Training

[The following contents must be included using suitable subtopic names in the Impact of the Training chapter.

- What skills and qualifications you think that you have gained from the Training?
- What kind of responsibilities you have undertaken during the Training period?
- How do you think the Training will influence your future career plans?
- How do you think the Training activities that you carried out are correlated with your classroom knowledge?

]

7.1 Subtopic 1

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7.2 Subtopic 2

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7.2.1 Subtopic of Subtopic 2 (Times New Roman 12pt bold)

(Times New Roman 12pt normal font line spacing 1.5 lines, justified text pattern)

7.2.2 Subtopic of subtopic 2 etc.

7.3 Subtopic 3

(Times New Roman 12pt normal font line spacing 1.5 lines, justified text pattern)

Chapter 8

Conclusion

[The following contents must be included using suitable subtopic names in the Conclusion chapter.

- A summary of key conclusions derived from the Training experience
- General observations about the sector in which your Training organization operates

]

8.1 Subtopic 1

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8.2 Subtopic 2

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8.2.1 Subtopic of Subtopic 2 (Times New Roman 12pt bold)

(Times New Roman 12pt normal font line spacing 1.5 lines, justified text pattern)

8.2.2 Subtopic of subtopic 2 etc.

8.3 Subtopic 3

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References

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The template will number citations consecutively within brackets [1]. The sentence punctuation follows the bracket [2]. Refer simply to the reference number, as in [3]—do not use “Ref. [3]” or “reference [3]” except at the beginning of a sentence: “Reference [3] was the first ...”

[1] G. Eason, B. Noble, and I. N. Sneddon, “On certain integrals of Lipschitz-Hankel type involving products of Bessel functions,” *Phil. Trans. Roy. Soc. London*, vol. A247, pp. 529–551, April 1955.

[2] J. Clerk Maxwell, *A Treatise on Electricity and Magnetism*, 3rd ed., vol. 2. Oxford: Clarendon, 1892, pp.68–73.

[3] I. S. Jacobs and C. P. Bean, “Fine particles, thin films and exchange anisotropy,” in *Magnetism*, vol. III,

[4] G. T. Rado and H. Suhl, Eds. New York: Academic, 1963, pp. 271–350.

[5] K. Elissa, “Title of paper if known,” unpublished.

[6] R. Nicole, “Title of paper with only first word capitalized,” *J. Name Stand. Abbrev.*, in press.

[7] Y. Yorozu, M. Hirano, K. Oka, and Y. Tagawa, “Electron spectroscopy studies on magneto-optical media and plastic substrate interface,” *IEEE Transl. J. Magn. Japan*, vol. 2, pp. 740–741, August 1987 [Digests 9th Annual Conf. Magnetism Japan, p. 301, 1982].

M. Young, *The Technical Writer’s Handbook*. Mill Valley, CA: University Science, 1989.

Appendix A

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Appendix A

(Attach proof of visit, status, certificate etc. here)

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